

Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
FEBRUARY 15, 2007

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Amy Chappell, Presiding Officer, presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Robert Edward Shepherd, Jr.
t/a Shepherds Mobile Home Service
File Number 2007-02887
(NO DECISION MADE)

Robert Shepherd, Jr. – A

2. Brian Adam Romberger
File Number 2007-02888
(NO DECISION MADE)

Brian Romberger – A
John C. Clark, Atty

The meeting adjourned at 12:00 Noon

BOARD FOR CONTRACTORS


Mark D. Kinser, Chairman


Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Amy Chappell
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on February 15, 2007
5. Nature of Personal Interest Affected by Transaction: _____
none
6. I declare that:
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: _____
(b) ☒ I am able to participate in this transaction fairly, objectively, and in the public interest.
A Chappell _____ 2/15/07
Signature Date